

TORQAID TOOLKIT: A PRACTICAL RESOURCE FOR GLOBAL HUMANITARIAN & DEVELOPMENT PRACTITIONERS. July-Aug 2020



TorqAid

TorqAid (www.torqaid.com) is an Australian-based global humanitarian agency which focuses in on three main areas of work:

- Global Humanitarian Consultancy & Advisory Services – see www.torqaid.com/consultancy
- Global Humanitarian & Development Training - see www.torqaid.com/training
- Global Humanitarian & Development Resources – see www.torqaid.com/resources

The two TorqAid Directors are Chris and Marilyn Piper. They're Australian based, and have a wide range of humanitarian, development, and teaching experience throughout Australia (including remote Australia), as well across the Asian-Pacific, Eastern and Southern African, North and Central American, and European regions.

People interested in Global Humanitarian Consultancy & Advisory Services should contact the TorqAid Director, Mr Chris Piper, on pipercm@iprimus.com.au

TorqAid Toolkit Purpose and Overview

The TorqAid Toolkit – www.torqaid.com/torqaid-toolkit is a collection of useful resources designed for the global development or humanitarian practitioner, as well as for the interested academic, student or volunteer. The Toolkit consists consists of two main sections:

- TorqAid Humanitarian & Development Training
- Key TorqAid articles relating to Global Humanitarian & Development Resources

TorqAid Toolkit Target Audience

The Toolkit target audience is the following.

- Global Development or Humanitarian Practitioners working throughout Australia or overseas. These could be personnel in not-for-profit agencies, faith-based organisations, UN agencies, government departments, and private companies
- Volunteers, consultants and other interested or involved individuals
- University or secondary school students



TorqAid Humanitarian & Development Training

Chris and Marilyn are skilled facilitators, and they offer four separate, but complementary, areas of training. The one currently running at the moment is the online Participatory Disaster Risk Management (PDRM) program. The others are delayed until the global Coronavirus COVID-19 pandemic recedes and creates a safer face-to-face teaching environment.



- A revised online PDRM program, which is running from the 27th July through to the 8th November
- Customised workshops for both PDRM and Participatory Project Management (PPM).
- A 'Train like a Champion' (TLC) pair of workshops
- A series of Short Courses (SCs), with currently seven topics on offer.

Online accredited Participatory Disaster Risk Management (PDRM) program.

The link to this is www.torqaid.com/online-pdrm-program, and this includes three sections:

- The PDRM brochure
- Assignment details for those seeking Advanced Standing/Recognition of Prior Learning (RPL) at Master level with two Australian universities
- A Registration Form

There are five modules on offer for the forthcoming PDRM which runs from the 27th July through to the 8th November 2020. Students can take any combination of these, although four modules (+ plus 3 assignment questions) are required for those seeking RPL however.

Module 1	Key Disaster Risk Management (DRM) Issues & Diagrams
Module 2	Participatory Tools, Project Management, & Teaching Tips
Module 3	Risk Management
Module 4	Complex Emergencies, Conflict-related Situations, & Pandemics
Module 5	Sustainable Development Goals (SDGs) & Climate Change

Customised, accredited, 3-4 day PDRM & PPM workshops

Since 2002, nearly 70 Participatory Project Management (PPM), and over 40 Participatory Disaster Risk Management (PDRM)¹ workshops have been facilitated across Australia and overseas. The links to these generic PPM and PDRM workshops are given below, and currently these are just being offered to individual client agencies.

Generic accredited Participatory Project Management (PPM) Workshop

<http://www.torqaid.com/ppm-generic>

Generic accredited Participatory Disaster Risk Management (PDRM) Workshop

<http://www.torqaid.com/drm-generic>

¹ Again, up until the end of 2018, these were called Disaster Risk Management (DRM) workshops

Train like a Champion (TLC)

In late 2019 a 'Train Like a Champion' program for global humanitarian and development practitioners – see www.torqaid.com/train-like-a-champion . This is largely for individuals who have had no formal teaching or training experience, but yet in their jobs, are required to train or facilitate others. This program consists of a 'one-pager' article, and a couple of training programs. The 'one-pager' covers five teaching principles and twelve useful teaching tips. The TLC practical training workshops consists of a generic two-day program, or a humanitarian-customised three day program.

Short Courses (SCs)

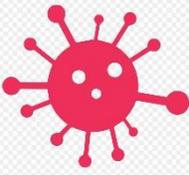
A series of Short Courses (SCs) www.torqaid.com/short-courses were also introduced in 2019, these consisting of the following topics. Each is designed for presentation and student interaction over a 1-2 hour period.

SC1	:	Key Disaster Risk Management (DRM) Issues and diagrams ²
SC2	:	The Ten seed technique (TST) Ranking Tool
SC3	:	The Project Management Cycle (PMC)
SC4	:	Risk Management
SC5	:	The 2019/2020 Australian Bushfires
SC6	:	The 2020 Coronavirus COVID-19 pandemic
SC7	:	The Rohingya refugee situation in Cox's Bazar District, Bangladesh

² Namely the Disaster Risk Management Cycle (DRMC); Disaster Risk Reduction (DRR) diagram; DRM Planning diagram; and Project Management Cycle (PMC)

Key TorqAid Articles

Summarised below are some key articles designed for the Global Development Practitioner (GDP) and Global Humanitarian Practitioner (GHP).

Name of Article	Description	Web Location
TorqAid Toolkit	Essentially this document you are currently reading !	www.torqaid.com/torqaid-toolkit
Disaster Risk Management (DRM) Diagrammatic Framework	<p>This focuses on three main sections:</p> <ul style="list-style-type: none"> ✓ Four key diagrams, namely the Disaster Risk Management Cycle (DRMC); the Disaster Risk Reduction (DRR) diagram; the Disaster Risk Management (DRM) Planning diagram; and the Project Management Cycle (PMC). ✓ Risk in various guises, this including the ISO 31000 risk management process, the Risk Matrix; and the Risk Management Table ✓ The Project Management Cycle (PMC); the Core Humanitarian Standard (CHS); and how these combine to help formulate key Humanitarian Evaluation Criteria (HEC) 	www.torqaid.com/drm-framework
Coronavirus COVID-19 	A 'one page' information sheet including global links to the World Health Organisation (WHO), John Hopkins University (JHU), the BBC, and ACAPS; and to Australian sources such as the Department of Health, the Victorian Department of Health & Human services (DHHS), and the ABC.	www.torqaid.com/coronavirus
Understanding the Syrian Crisis	A Summary Sheet on the humanitarian situation affecting Syria. This has been updated to April 2020.	www.torqaid.com/understanding-syria

Name of Article	Description	Web Location
Understanding the Yemen Crisis	A Summary Sheet on the humanitarian situation affecting the Yemen. This has been updated to April 2020	www.torqaid.com/understanding-yemen
'Understanding the Rohingya Crisis'	This Summary Sheet explains the background to the Rohingya crisis, particularly since the August 2017 exodus from Myanmar, together with the latest achievements, challenges and gaps in the humanitarian operations in Cox's Bazar.	www.torqaid.com/understanding-rohingya-crisis
'What Matters?' Humanitarian Bulletin	A summary of the 'What Matters?' humanitarian bulletin produced by BBC Media and others in Cox's Bazar, exploring in depth the concerns and reflections of both the Rohingya refugees and the Bangladeshi host communities	www.torqaid.com/rohingya-what-matters
Hurricanes, Cyclones & Typhoons	An overview of what constitutes hurricanes, cyclones and typhoons, and major examples of these from around the world.	www.torqaid.com/hurricanes-cyclones-typhoons
Bushfires	This has been updated as a result of the 2019/2020 Australian bushfires. There are three key sections, namely an article written for a professional magazine, and customised bibliography and agency directory.	www.torqaid.com/bushfires
Global Humanitarian & Development Bibliography.	This useful selected bibliography of global development publications is updated monthly. It's not a telephone directory, so it's easy enough to skim through !!	www.torqaid.com/humanitarian-development-bibliography
Global Humanitarian & Development Agency Directory.	Complementary to the bibliography is a global development agency directory, which again is updated monthly. It includes a selection of Australian and international agencies. .	www.torqaid.com/humanitarian-development-agency-directory
So what is Participatory Project Management ?	Our Participatory Project Management (PPM) training is built around the TorqAid Project Management Cycle (PMC). The key	www.torqaid.com/what-is-ppm/

Name of Article	Description	Web Location
	components of this are the Planning, Implementation, and Post-Implementation Stages.	
The Project Design Document (PDD) format/template.	The Project Design Document (PDD) can be developed as part of the PMC Planning Stage process. Examples of two completed PDDs are also included.	www.torqaid.com/pdd-examples
The Ten Seed Technique (TST) and Seasonal Calendar participatory tools.	This describes the brilliantly useful and simple-to-use Ten Seed Technique (TST) participatory tool, as well as the Seasonal Calendar. .	www.torqaid.com/ten-seed-technique/
Train like a Champion (TLC)	A 'one-pager' article, together with a two day TLC training program, and a three day humanitarian TLC training program..	www.torqaid.com/train-like-a-champion
The TorqAid Community Based Disaster Risk Management (CBDRM) manual.	A framework for a Community Based Disaster Risk Management (CBDRM) Manual, which can be developed with at-risk (from natural disasters) communities in the field.	www.torqaid.com/cbdrm-manual
Humanitarian and Development Definitions	An overview of key definitions used in the international development sector	www.torqaid.com/humanitarian-development-definitions

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TorqAid updates – <http://eepurl.com/OoVsz>



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